## Affiliation Payments and Currency of Membership

## Policy Guideline No 7

## General

It is the responsibility of individual veteran golfers to ensure that they are affiliated with the NSWVGA in order to qualify to play in veteran's inter-club open events and NSWVGA weeks of Golf conducted throughout New South Wales. This is done by payment of the applicable fee at Club level as in most instances, or at Group level.

The financial year of the NSWVGA occurs from October 1st of one calendar year to September 30<sup>th</sup> of the following calendar year. All affiliation fees for the ensuing twelve months are due and payable as of October 1st. All Clubs/Groups are required to forward these fees to the NSWVGA Treasurer on or before October 31<sup>st</sup> for the ensuing year. However, where Clubs/Groups experience difficulty in meeting this deadline, an extension of time may be granted on application to the NSWVGA Executive up to December 31st. Affiliation payments made after December 31st and prior to June 30<sup>th</sup> for new or previously non-financial members will be deemed to cover affiliation until September 30<sup>th</sup> of that year. Affiliation payments made by new or previously non-financial members after June 30th will be deemed to cover affiliation for the period up to September 30th of the following year. At all times it is necessary for clubs to ensure that their Group Secretary has all pertinent up to date information, or can access that information as quickly as possible from the relevant Club Secretaries.

## **Database**

As a result of the above process all member lists, including First Name, Surname, Golf Link Number and Home Club, are to be recorded and updated on the NSWVGA Website data base. Very few Group Secretaries perform this task, and the norm is for lists to be forwarded to the NSWVGA Secretary or Webmaster, to update information onto the Website.

To minimise the number of times records are updated, September 30th is the date that member Clubs should count up their membership and pay the appropriate number of \$3 fees to the NSWVGA through their Group Secretaries, together with the list of members, their Clubs and Golflink numbers. This process should take place in the period October 1st to December 31st.

Outside that period new members or some previously non-financial members should pay their affiliation fee to their Club/Group Secretary/Treasurer who should forward those additional fees to the State Treasurer immediately on receipt of same, together with First Name, Surname, and Golflink/Club number of the payee.

For authentication of qualification to play in events as listed above, the NSWVGA Website data base is initially used. If a player cannot be located on the Website, then the local Club or Group Secretary should be contacted to establish the authenticity of affiliation of the said player.

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